TRANSFER FROM UNIVERSITY HOSPITALS AND CLINICS ("UUHC") TO A UNIVERSITY POSITION

Health/Dental Coverage – You will be enrolled in the University's Advantage Plan option. If you wish to change your plan option or provider network, you may make the change through UBenefits within **90 days** of your date of transfer. You will begin paying the University rates for your health coverage on the first day of the pay period on or following your transfer. For example, if your first day in your new position is May 3rd, your new health plan rate will be effective May 16th and the new rates will be reflected on your June 7th paycheck.

If you were participating in UUHC's wellness program, you will be enrolled in the University's wellness program. To participate in the University's wellness program for the next plan year, you must complete the WellU requirements prior to June 30. See the WellU website for details.

Flexible Spending Accounts – Your current enrollment in flexible spending accounts will be transferred to the University's Plan administered by HealthEquity. You will receive a new Health FSA card within a few weeks of your transfer. The University's plan has a 2 ½ month grace period following the plan year in which you may continue to be reimbursed from the prior year's election. You cannot request reimbursement from HealthEquity for expenses that were already reimbursed by UUHC's administrator.

PTO and Sick Leave Balances – If you transfer to an exempt or non-exempt staff position eligible to accrue vacation, your accrued PTO time up to 80 hours will be transferred to the University as vacation hours. Any PTO time over 80 hours will be paid out by UUHC. If you transfer to a position eligible for a set number of vacation days per year (faculty or administration), you will receive prorated vacation for the remainder of the year and all PTO time will be paid out by UUHC. Any balance in your Extended Sick Leave bank will be transferred to the University as sick leave. You will receive the same amount of personal preference as a new hire. You will begin to accrue sick and vacation under the University's rules following your date of transfer, in accordance with your total years of full-time service combined.

Retirement – Your enrollment in the UUHC retirement plans will end and you will be enrolled in the University's retirement plan effective your first day of employment with the University. The University provides a contribution equal to 14.2% of your earnings and is fully vested on the date you begin participation. For information on the University's retirement plans, go to www.hr.utah.edu/benefits/retirement.

If you are contributing to the 403(b) and/or 457(b) Plans, your contributions will continue without interruption. However, you will no longer receive matching contributions in the 403(b) Plan. You may enroll or change your deferrals to the University's 403(b) and/or 457(b) supplemental retirement savings plans at any time.

If you transfer from UUHC before you are vested (20% following each full year of service and 100% vested after five years), funds contributed by UUHC that are not vested will be forfeited.

Disability Insurance – Your UUHC LTD coverage will continue through the end of the pay period in which you last work at UUHC. You will have the option to enroll through UBenefits in the University's Short Term and/or Long Term Disability coverage within **90 days** from the date of your transfer to the University (you must enroll in LTD coverage to be eligible for STD coverage). Your coverage will be effective the first day of the pay period on or following your first day in your University position so there will be no break in coverage – premiums will be deducted back to that date.

Life Insurance – Your current life insurance coverage will be transferred to the Hartford (up to $750,000 for employee and $350,000 for spouse). You may choose to enroll in Life Insurance Part II and/or Part III. You will begin paying the University rates on the first day of the pay period on or following your transfer.

Other Benefits – If you are enrolled in any of the following benefits, your enrollment will continue without any change:
Accidental Death and Dismemberment
Hyatt Legal Plan
Home and Auto Insurance

If you are enrolled in LifeLock or Pet Insurance, you will receive information from them on continuing your coverage by making payments to them (payroll deduction is not available through the University).

See our website at www.hr.utah.edu/benefits or contact Human Resources at (801) 581-7447 if you have questions.