

Human Resources is going **GREEN!**



Utilizing technology and environmental friendly capabilities, electronic versions of department Payroll, Earnings, Benefits & Taxes Reports are now available for viewing online through the Human Resources Information Library. Access your reports through the **Campus Information System > Human Resource Management > Human Resources Information Library**. Enjoy the ease of viewing your reports online when it is convenient for **U!** We are excited to provide this feature which will save the University valuable resources and bring the information to you timely and efficiently in this electronic format. As of **November 1, 2009**, EBT reports will be available **only** online.

As an additional feature, we have improved the online View Paycheck feature and are working toward full suppression of all Pay Advice Statements. Paycheck information can be viewed through the **Campus Information System > My Human Resources/Payroll > Payroll, Taxes and Salary**. All Pay Advices will be suppressed after the **October 22, 2009** payday.

You may also suppress your W2 through this link and view all previous W2's back to 2001! Viewing your paycheck online is quick, easy, and you can do it from anywhere!